



झारखण्ड केन्द्रीय विश्वविद्यालय Central University of Jharkhand

(A Central University established under Central Universities Act, 2009)

CUJ/GA/26/2016/377

Date: 14.09.2020

NOTICE

In view of the current situation of COVID-19 pandemic, it is notified for information and necessary action by all concerned as follows:

1. All non-teaching employees are directed to report for duty w.e.f. September 15, 2020 on Odd and Even working days as per the Duty Roster attached herewith as Annexure-I during the period September 15 to 30, 2020 or till further order, whichever is earlier.
2. All concerned employees are advised to follow all protective measures viz. social distancing / sanitisation / wearing face mask, etc. and other guidelines issued by Central / State Government from time to time.
3. All concerned employees are advised to have health screening at Health Centre of the University as protective measure against COVID-19. They are also advised to install 'Aarogya Setu' App and regularly update their health status.
4. If any employee is residing in Containment Zone, they should submit a copy of the document reg. declaration of Containment Zone by District authorities and accordingly seek permission to Work from Home.
5. If any employee develops any symptom like cough, fever, throat pain etc. immediately report to Health Centre / Admin. Office for further direction.
6. All non-teaching employees should be available on phone/emails in Headquarters for contact at any point of time and will attend the office whenever they are called in the University irrespective of the Roster Duty.
7. Those employees, who may be assigned the duty for CUCET-2020 Examination, are advised to report to the Superintendent, CUCET-2020 at Brambe Campus during September 18-20, 2020 irrespective of the Roster Duty.

This issues with approval of the Hon'ble Vice Chancellor.

Sd/-
REGISTRAR

Copy for information and necessary action to:

1. All Deans of Schools
2. Controller of Examinations & Librarian
3. All Heads/Coordinators of Departments
4. Prof. I/c Acad., DSW, I/c R&D & Chief Proctor
5. All DRs / I/c EE / Health Centre I/c / ARs / PRO
6. PS to Vice Chancellor / Registrar / Finance Officer
7. Technical Cell : For University Website
8. All Non-Teaching Employees to refer Website/Notice Board
9. Asst. Registrar-I for concerned file
10. Hindi Cell for Hindi version
11. Notice Boards & Guard File


REGISTRAR

DUTY ROSTER DURING SEPTEMBER 15 - 30, 2020

Name	Designation	Section/Cell	Working Days
Abdul Halim	Dy. Registrar	Admin. & Rectt.	Odd
Lt Cdr Ujjawal Kumar (Retd.)	Dy. Registrar	Gen. Admin.	Even
K.D. Tiwari	Asst. Registrar	ST / SC Cell	Even
Ujjwal Kr. Chakraborty	Asst. Registrar	VC Secretariat	Odd
Dr. Shivendra Prasad	Asst. Registrar	Examination	Even
Nafis Ahmed Khan	Asst. Registrar	Finance	Even
Dr. Prachi K Shelke	Medical Officer	Health Centre	All working Days
Dr. Vinay Kumar	Consultant (M.O.)	Health Centre	All working Days
Er. P K Das	Consultant (C.E.)	Engg. Section	Odd
Narendra Kumar	PRO	Public Relation	Even
Khushal Singh Chauhan	Information Scientist	Library	Odd
Sudha G	Hindi Officer	Hindi Cell	Even
Sudhir Kumar Rai	Private Secretary	VC Secretariat	Even
Vijay Kr Vishwakarma	Personal Assistant	VC Secretariat	Even
Shyam Prasad	Cook	VC Secretariat	Odd
Niranjan Kumar Roy	Private Secretary	Registrar Sectt.	Odd
Shoaib Ansari	Personal Assistant	Registrar Sectt.	Even
Bhuneshwar Mahto	LDC	Registrar Sectt.	Even
Ajay Oraon	Kitchen Attendant	Registrar Sectt.	Odd
Ajit Kispotta	Section Officer	Administration	Odd
Prashant	UDC	Administration	Even
Pushpa Kumari	LDC	Administration	Odd
Ravitabh Kumar	UDC	Administration	Even
Gautam Kumar	LDC	Administration	Odd
Niraj Kumar Kamal	MTS	Administration	Even
Abhishek Kumar Deepak	Lab Attendant	Administration	Even
Sandeep Kumar	Section Officer	Examination	Odd
Dr. Jayesh Kumar	Tech. Assistant.	Examination	Even
Kajal Kumari	Lab Assistant	Examination	Odd
Arif Jamal Khan	UDC	Examination	Even
Jamshed Ansari	Assistant	Examination	Even
Rabindra Kumar	UDC	Examination	Odd
Rohit Ranjan	LDC	Examination	Even
Ashish Ranjan	MTS	Examination	Odd
Vidyanand Kumar	Assistant	Admin.	Odd
Shikari Munda	Assistant	Recruitment	Even
Zeaur Rahman Ansari	LDC	Recruitment	Odd
Amit Ranjan	Private Secretary	Fin. & Accounts	Odd
Sumit Raj	Section Officer	Fin. & Accounts	Odd
Vinay Kumar	UDC	Fin. & Accounts	Even

Kailash Chandra Sahoo	UDC	Fin. & Accounts	Odd
Nitin Kumar	LDC	Fin. & Accounts	Even
Deepak Kumar	LDC	Fin. & Accounts	Odd
Pritam Kr. Kashyap	LDC	Fin. & Accounts	Even
Nasim Ansari	LDC	Fin. & Accounts	Odd
Himanshu Shekhar	Lab Attendant	Fin. & Accounts	Even
Shekhar Kumar Lal	Sr. Tech. Asstt	Technical Cell	Odd
Niraj Kumar	Sr. Technical Asstt.	Technical Cell	Even
Rituraj Anand Pandey	Sr. Technical Asstt.	Technical Cell	Odd
Santosh Kr. Ravi	Lab Assistant	Technical Cell	Even
Deepak Kumar Patel	Lab Attendant	Technical Cell	Odd
Santosh Kumar Singh	UDC	Estate Section	Odd
Mukesh Kumar	Asst. Engineer	Engg. Section	Even
Neha	Jr. Engineer (Electrical)	Engg. Section	Even
Manoj Kumar Mahato	Jr. Engineer (Civil)	Engg. Section	Odd
Mukesh Kr. Vishwakarma	Lab Attendant	Engg. Section	Odd
Mahendra Rajwar	Section Officer	Stores & Purch.	Even
Preet	LDC	Stores & Purch.	Odd
Ashok Kr. Lahery	LDC	Stores & Purch.	Odd
Tarasankar Tiwary	MTS	Stores & Purch.	Even
Sudhira Minz	Staff Nurse	Health Centre	All working Days
Nutan Bharti	Pharmacist	Health Centre	All working Days
Yadavendra Kr. Yadav	Dresser	Health Centre	All working Days
Ajay Kumar	Hindi Typist	Hindi Cell	Even
Ravikant Kumar	Statistical Assistant	ST/SC Cell	Even
Sanjay Oraon	LDC	ST/SC Cell	Odd
Parshuram Choudhary	Driver	Transport Section	All working Days
Anil Bhagat	Driver	Transport Section	All working Days
Tarun Kumar	Security Officer	Security Section	Odd
Pravakar Behera	Cook	Guest House	Odd
Ravi Raj	Cook	Guest House	Even
Rajeshwar mahto	Kitchen Attendant	Guest House	Even
Gautam Swaraj	Prof. Assistant	Library	Odd
Nilanjan Mishra	Jr. Prof. Assistant	Library	Even
Krishna Kumar Mishra	Library Assistant	Library	Odd
Rajnish Ranjan	Library Attendant	Library	Even
Sindhu Singh	Library Attendant	Library	Odd
Gaurav	Lab Assistant	DSW	Odd
Kumari Suman Ranjani	Hostel Attendant	DSW	Odd
Abhyuday Anurag	LDC	DSW	Even
Amit Kumar	MTS	Chief Proctor	Odd
Manjeet Kumar	LDC	R&D Cell	Odd
Deepak Kr. Thakur	Lab Assistant	R&D & Plac.Cell	Even
Anil Kumar	Section Officer	Prof./c Acad.	Odd
Ujjwal Kumar	LDC	Prof./c Acad.	Even

Suraj Prasad	LDC	DBA & DCFS	Odd
HK Ajaenga Pamei	Sr. Tech. Asst.	DMC	Even
Ram Niwas	Technical Assistant	DMC	Odd
Suchismita Mahapatra	Tech. Assistant	DES	Even
Vikas Anand	LDC	DoM	Even
Ajay Kumar	Lab. Assistant	DoP	Odd
Nirmala Paul	Lab. Assistant	DoP	Even
Dr. Kiriti Bhushan Mahto	Lab. Assistant	DoC	Odd
Abhinav Kumar	Lab. Assistant	DoC	Even
Rajesh Kumar	Lab Attendant	DoC	Odd
Alok Kumar Sinha	Tech. Assistant	DLS	Odd
Vidyadhar Seth	Lab. Attendant	DLS	Even
Nisha Roy	Lab Attendant	DLS	Odd
Saurabh Kumar	Lab Attendant	DCST	Even
Niraj Kumar	Lab. Attendant	DNT	Even
Amit Kumar Kar,	Sr. Tech. Assistant	DNT	Odd
Jai Prakash Shukla	Lab Attendant	DNT	Even
Rajiv Kumar	Tech. Assistant	DEE	Odd
Narendra Kumar Rai	Lab. Assistant	DWEM	Even
Rana Ranvir Kumar	Lab. Assistant	DWEM	Odd
Vikash Kumar	Lab Attendant	DLRM	Even
Lav Kumar Mandal	Lab Assistant	DEVS	Odd
Chinmay Kr. Tiwary,	Lab Assistant	DEVS	Even
Anthony Tirkey	Lab Assistant	DEDU	Odd
Ashwini Kumar	MTS	DEDU	Even
Nishant Chandara	Sr. Tech. Asstt.	DTST	Odd

(Handwritten Signature)

Sd/
REGISTRAR

Copy for information and necessary action to:

1. All Deans of Schools
2. Controller of Examinations & Discipline
3. All Heads/Coordinators of Departments
4. Prof. J.C. Asst. DSW
5. All DRS & J.S. Staff
6. PS to Vice-Chancellor
7. Technical Cell - Pur Unwara
8. All Non-Teaching Employees
9. Asst. Registrar
10. Hindi Cell for Hindi
11. Notice Boards & Guard File

(Faint Stamp)